



SHINFIELD TENNIS CLUB – ANNUAL GENERAL MEETING

Tuesday 31st January 2012 – 7.30pm – The Royal Oak, Spencers Wood

Members Present:

Andy Martin	Rob Walter	Sheelagh Hawkins	Mindy Wilson
Ian Norkett	Tracey Gale	Fiona Watson	Nicky Lauchlan
Anna Allen	Sai Gaukrodger	Andy Maidens	Malin Thomas
Sylvia Sankey	Mo Mohseninia	Liz Crotty	Stuart Beck
Chiara Livini	Anil Pau	Annabel Wilson	Rob Walter
Caroline	Jonathan Smith	Alan Cininas	Sinesa Curic

1. **APOLOGIES FOR ABSENCE:** Alan White, Mike Eastwood
2. **MINUTES OF PREVIOUS AGM** dated 23rd March 2011 had previously been circulated and are available on the website. A change was made to point 7 – confirmation of auditor, we cannot say that our accounts have been audited but should say that Brian Davis has independently reviewed the accounts. With this change made, the minutes were signed.
3. **MATTERS ARISING**
There were none.
4. **Chairman's report.**
The chairman made his report. See attached
Following points were raised and answered as shown:
 - Further explanation of where funds are to come from, LTA, WBC, Sport England & SPC.
 - The development will start with the club house in February
 - We are in discussion with WBC about alternative courts at Woosehill to use during the development
 - There are currently no plans for toilet facilities
 - The security of the clubhouse will be increased by high fences surrounding it.
 - We are hoping to tarmac the car park rather than mud surface with egress lighting at the main entrance
 - Costs of electricity have been circulated and we have budgeted for the increased costs. Solar panels are not budgeted for.
 - It is estimated that the courts will be out of action for a month to 6 weeks, with perhaps temporary lines until the weather is suitable for painting.
 - We are currently waiting for plans for the site and the lease.

5. TREASURERS REPORT

See accounts attached –

Income:

There has been an increase in membership. Coaching income has increased to £19,000 per year. The remaining income coming from fundraising and Wimbledon tickets sales.

Expenditure:

Coaching: £17,400 – a small surplus but there are still invoices outstanding for the period. Court maintenance includes £5,100 on replacing fencing, moss treatments and maintaining the grass court.

Other:

Social events raised £600 profit and a nominal profit was made on Wimbledon tickets. There has been an increase in the costs for tennis balls and equipment as we have twice as many teams as well as junior teams.

Membership fees will need to be increased to provide cash for the sinking fund, lighting maintenance. The development is capitalised over 15 years, and we are happy that Shinfield will have a sustainable club with a membership of 100 adults and juniors at slightly increased fees.

The fees of the Shinfield Association cover the cost of the electricity but we'll probably take this back for the running costs of the floodlights.

6. Review of accounts.

Brian Davies has reviewed accounts and is happy that they provide an accurate record. It was proposed that we accept them by Andy Martin and seconded by Fiona Watson. .

8. MANAGEMENT COMMITTEE ELECTIONS:

The following nominations were received and proposed to the Club.

Chairman	Rob Walter
Club Secretary	Nicola Mascard
Treasurer	Andy Martin
Tournament Organiser and Child Protection Officer	Sheelagh Hawkins
Ladies Captain	Mindy Wilson
Men's Captain	Ian Norkett
Vets Captain	Alan White
Fundraiser	None
Publicity Secretary	None
Social Secretary	None
Schools Co-ordinator	Nicky Lauchlan
Coach	Portia Gent

All nominations for the committee were carried.



9. RESOLUTIONS:

Rob explained that we have been turned down for Sport England grant funding because of security of tenure and the wording of the constitution. We needed to change two points in the constitution,

4. Application of surplus funds and 21. Dissolution. As the wording stands, there is nothing to stop us getting the funding and folding the club and personally pocketing the cash.

Fiona Watson suggested that the wording be changed to reflect that money should go to a similar organisation.

The resolutions were:

Delete from 4.1 "No surplus will be distributed other than to the Members on winding-up or dissolution of the Club"

and replace with

New 4.2 "The Club is constituted by these Rules as a non profit-making Members' Club. In no circumstances during the continuance of the Club, nor at nor after its dissolution, shall any assets or surplus funds be distributed to any Member or other person nor to any organisation, which is not, itself either constituted as non profit-making or a charity."

4.2 becomes 4.3

Delete 21.3 "Any property remaining after the discharge of the debts and liabilities of the Club shall be paid to or distributed among the Members equally."

And add to:

21.2 "and shall give general directions as to the disposal of any assets, within the scope of 4.2(new)"

Other Resolutions included:

11. Annual General Meeting

Add to 11.2 "and/or by e/mail"

12. Extraordinary General meeting.

Add "and/or by e/mail"

13. Procedures at the AGM or EGM

Add to 13.1 "and/or by e/mail"

19. Borrowing

Amend 19.1 from £20,000 to £40,000

Point 19. *Borrowing*, We need to raise the borrowing limit just to ensure that we have the ability to finish the development with the need to call an EGM in an emergency. It is not anticipated that we will borrow this full amount.

Points 11. *Annual General Meeting* and 12. *Extraordinary General Meeting* altered to enable us to use email to call meeting.

All the resolutions were voted as a whole and carried unanimously by the meeting.



10: **AOB:**

A vote of thanks was made to the chairman for all the hard work and a “well done” for achieving the high goals set in the initial phone call made to members. An effort recognised by the LTA in the South-East Region volunteer of the year award.

Q: Why do we pay match fees? We provide a good tea and this costs money.

A: Money from match fees has been used to cover the costs of entering the leagues and the cost of balls for matches. This is has been discussed in committee meetings – we will revisit.

Q: Can we have a website court booking system? Can this cover coaching booking?

A: Probably don't need a court booking system yet. We have made initial enquiries about coaching booking system but have been concentrating on the development.

Q. Can we have a children's club session in the evening?

A. We will be revisiting the timetable.

The Annual General Meeting was closed at 20:55.